

Federation of Students' Council Minutes

SLC 1120/1121 (MPR), UNIVERSITY OF WATERLOO

Speaker: ELIZABETH O'SULLIVAN *Secretary:* SENECA VELLING

ATTENDANCE

The following members were present:

- Wu, Richard
- MacMillan, Kurt
- Richardson, Savannah
- Gerrits, Matthew
- Cadler, Ethan
- Tran, Tomson (AHSUM Representative)
- Codini, Jack
- German-Doucet, Jacque
- Mbandi, Joshua
- Mohan, Andrew
- Umuhoza, Elisa
- Altaf, Subhan (Muhammad)*
- Chen, Junru*
- Cheng, Linyi*
- Eyre, Alexander
- Small, Jason*
- Arnold, Katie (EngSoc B representative)*
- Shimoda, Mariko (EngSoc A representative)
- Baik, Vincent*
- ESS representative
- Akhtar, Bilal
- Hou, Yu Chen*
- Hua, Deon*
- Ourchane, Yussef*
- Saleh, Rana
- Lee, Alex (MathSoc representative)
- Easton, Benjamin
- Kocko, Christopher
- Velling, Seneca
- O'Sullivan, Elizabeth
- Richard, Austin (SciSoc representative)
- SoPhs representative
- Cortes, Amandreo
- GBDA Society representative
- Campbell, Oliver

* remote

The following members were absent:

- ASU representative
- Renison University College representative
- SJUSU representative

* excused

The following gallery were present and wished to recorded:

- Hunte, John

PRELIMINARIES

UNIVERSITY LONG TERM STRATEGIC PLANNING CONSULTATION SESSION

Consultation was very productive and used breakout sessions with Councillors and at-large members to focus on setting strategic vision for the University's new strategic plan development process.

The session ran longer than initially scheduled and was well attended.

CALL TO ORDER

A quorum being present for the conduct of business, Elizabeth O'Sullivan called the meeting to order at 1:18 PM.

APPROVAL OF THE AGENDA

Be it resolved that Council approve the [September 16th, 2018 Meeting agenda](#), as presented.

Councillor Benjamin Easton requested an amendment to add an oral report from the Municipal Affairs Commission.

Be it resolved that the assembly amend the agenda to include a report from the Municipal Affairs Commissioner.

Councillor Benjamin Easton and Secretary Seneca Velling.

Motion is considered friendly and adopted

Councillor Jason Small asked a clarification on reports to Council and whether they could be issued orally. The Councillor noted he had not had time to submit a written report. Secretary Seneca Velling noted that an oral report was acceptable.

With no further opposition, the adopted the agenda.

TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, Indigenous Engagement and Inclusivity, the Federation of Students' Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

CONSENT AGENDA

APPROVAL OF THE MINUTES

Be it resolved that Council approves the minutes of the 18th of September 2018 Meeting, as presented.

Secretary Seneca Velling and Speaker Elizabeth O'Sullivan.

Without debate, the Speaker brought the motion to a vote.

Motion carries with the President and Vice President, Education in abstention.

Be it resolved that Council approves the electronic voting record of the 1st of October 2018 Electronic Ballot.

Secretary Seneca Velling and Speaker Elizabeth O'Sullivan.

EngSoc B President Katie Arnold expressed concern for the amount of electronic ballots issued recently; the Councillor noted that while all the ballots were justified for their use, the amount of electronic decisions made was cause for some concern. President mentioned that his report will touch on this issue.

Without debate, the Speaker brought the motion to a vote.

Motion carries

RATIFICATION OF FALL TERM SERVICE COORDINATORS

Be it resolved that Council ratifies the results of the Fall Reading Week Referendum, as presented.

Vice President Matthew Gerrits and Vice President Savannah Richardson.

Motion carries unanimously.

EXECUTIVE REPORTS

PRESIDENT (RICHARD WU)

President Richard Wu began by emphasizing that between this Council meeting and the prior, nearly seventy percent (70%) of his time was dedicated to preparation for the Annual

General Meeting of the Corporation (AGM), coming up in a few days. He reminded the body that the AGM is occurring next Wednesday the 24th of October at Noon.

The President further noted that *Thrive Week* will also be occurring, it was formerly known as Orange Shirt day. A part of this week, a Mental Health Forum will be taking place after our AGM. University has committed to signing the Okanagan Charter which is expected to be announced at the upcoming forum. A one-stop-shop is to be built in Needles Hall. It is expected to be finished and operational by beginning of Winter 2019.

PAC-SLC is going well and still on the new schedule.

With respect to Electronic Balloting, the President explained that there was the expulsion of a Councillor at the last meeting, given a new bylaw passed in Winter 2019, Bylaw 11.1(6), the Federation is required to issue a "yes"/"no" acclamation vote; dates had to be approved to have a representative for this meeting. The reason there has been no acclamation vote is that another candidate signed up and now a full by-election must be issued. A procedural quagmire forced the Federation into a position of either delaying an election by the call for a special meeting of Council or issuing a vote by electronic ballot.

EngSoc B President Katie Arnold spoke to the need for executive and officers to be more proactive in the future rather than reactive; President Richard Wu responded that it was caught early enough to act on, but not early enough to calling special meeting per the bylaws and procedures.

EngSoc B President Katie Arnold asked why the President had not provided a written report to Council, as required by Procedure nine (9). The President noted there would be going forward, but he had not had time to prepare such a report for this meeting.

VICE PRESIDENT OF STUDENT LIFE (SAVANNAH RICHARDSON)

The Vice President, Student Life spoke to recommendation on dissolution on Warrior Tribe, but noted that MATES and Food Bank amalgamation would be debated more at Campus Life Advisory Committee and move forward to Council thereafter.

EngSoc B President Katie Arnold and EngSoc A President Mariko Shimoda asked for further details on the proposed MATES and Student Food Bank merger and if the level of quality of service was being considered. Vice President Savannah Richardson noted that this was being considered and a report with a recommendation to Council would be issued by Campus Life Advisory Committee within the coming weeks, hopefully in time for the November meeting.

EngSoc B President Katie Arnold asked about Societies-Feds MoU renegotiation conversations and how the Vice President student life would be proceeding with this. Vice President Savannah Richardson responded that the Federation was preparing for this and further discussions would be taking place at Committee of Presidents.

VICE PRESIDENT OF OPERATIONS & FINANCE (KURT MACMILLAN)

The Vice President, Operations and Finance stated that his report to Council was attached to the agenda. He noted one mistake that the meeting will be the upcoming Tuesday, not today.

EngSoc B President Katie Arnold asked the Vice President, Operations and Finance what efforts were made in the Winter term to adhere to the Societies Agreement, and why fees were late in two consecutive terms. Vice President Kurt MacMillan noted that this term the Accountant Manager had been on vacation and therefore did not review the received budget package in time. He noted the prior time had been a mistake early in his tenure.

EngSoc A President Mariko Shimoda inquired about off campus counselling services being covered under the Health Plan. Vice President Kurt MacMillan offered to look into this, but noted it might increase fees.

VICE PRESIDENT OF EDUCATION (MATTHEW GERRITS)

The Vice President, Education stated that his time had been split between the OUSA membership review panel, OUSA General Assembly preparations, and the Municipal "Get Out the Vote" campaign.

Secretary Seneca Velling inquired how the Bombershelter Pub event on Municipal elections went. Vice President Matthew Gerrits responded even turnout had been low. He noted that an organizational priority should be ensuring Marketing is not overburdened with multiple marketing campaigns, and that the Executive Committee had asked the department to focus on the AGM. This was the first debate style municipal event held and for the future lessons were learned. With respect to the election Feds plans people on the ground (from student marketing team to direct people in DC). Specifically about GoTV, is the advertising the proxying opportunities for students who are not around (on co-op or off term).

Secretary Seneca Velling inquired to the entire Executive Committee if the Marketing & Communications Department was overworked. The Secretary also inquired if there was too much work for one individual with respect to governance and advocacy marketing specifically. Vice President Kurt MacMillan noted that the work load is split evenly over an entire team and in his opinion is not too much for any one individual and the organization was currently handling it well.

asked about why the Academic Affairs Commissioner resigned her station. Vice President Matthew Gerrits explained that it was due to other commitments. The Vice President, Education also noted that the job requirements had been split into two portions and were being posted on LEADS and encouraged councillors to recommend people apply. Secretary Seneca Velling asked for information to be sent to Council about this availability to advertise it to Constituents. Vice President Matthew Gerrits agreed to follow up with notice to Council.

Report of the Municipal Affairs Commission (Benjamin Easton)

At the September meeting, Council tasked Vice President, Education and the Municipal Affairs Commissioner, Councillor Benjamin Easton, to get in touch with Off Campus Housing about advertising the standard lease. Off Campus Housing is now including such information in their website and in housing information sessions.

Councillor Benjamin Easton updated the assembly on his Committee work. With respect to Unsanctioned Gatherings Task Force, the Laurier Homecoming happened and municipal residences were upset with students from UWaterloo and Laurier partying. Discussions about how to best approach this problem will continue.

The commissioner also noted that, University students are now being provided an opportunity to sit on City of Waterloo Committees. He encouraged interested Councillors to apply and be member of City of Waterloo committees.

REPORTS FROM THE BOARD OF DIRECTORS

The Chair of the Board provided an oral summary highlighting key aspects of his written report.

The Chair requested Councillor's thoughts with respect to the Bombshelter and consultation with constituents on best approaches. asked about the Board's current direction, which the Chair noted was focused on re-branding the Bombshelter as a restaurant and conducting renovations to make the entrance more inviting. The Chair emphasized that, per Council and student request, the Board was focused on ensuring the operation continued to function as a service to students.

Councillor Joshua Mbandi asked about when the Board envisions this consultation ending. The Chair deferred to Vice President Kurt MacMillan who explained that results and survey would be about Month. The Vice President, Operations and Finance noted that he hopes starting renovations near mid-to-end of the Fall term.

Speaker Elizabeth O'Sullivan asked about if students would be consulted and if a bidding process would be issued for either route (renovation constructions or leasing). The Chair confirmed the responsible and reportable mechanisms would be employed in any direction the Board sought. The Chair also noted that student consultation was a top priority for the Board.

Councillor Bilal Akhtar noted that prices have gone up recently and whether this was adjustment based on re-assessment of the cost-effectiveness review. The Vice President, Operations and Finance noted it depends on the direction of the website. stated that some increases were strictly due to minimum wage increases but that the corporation was still operating the Bomber as a service to students.

REPORTS OF THE OFFICERS OF COUNCIL

SPEAKER OF COUNCIL (ELIZABETH O'SULLIVAN)

The Speaker noted she had nothing to report currently.

SECRETARY OF COUNCIL (SENECA VELLING)

Secretary Seneca Velling noted that he and Speaker Elizabeth O'Sullivan had introduced a policy on Society designates as ordered by Council in June. The Secretary emphasized that Councillors, as a legal delegates of the Corporation under the Act, could not hold proxies and therefore the Presidents of the constituent societies cannot treat their designates as proxies. This policy would clarify the rules under the bylaws and establish clearer process for procedures to be established on this matter. President Richard Wu asked the section

of the Act which the Secretary Seneca Velling was concerned about with such a conclusion regarding proxies. The Secretary directed the President to §129 of the Act.

REPORTS OF COUNCILLORS

ENGINEERING CAUCUS

EngSoc B President Katie Arnold explained highlights of the Engineering Society's attached written report. Ongoing operations and what the society is working on (eg. Professional Development workshops and maintaining POETS) are being undertaken. The written report breaks down the Society's work in advocacy, services, and events. While the individual engineering societies have different goals and priorities, the report presents both jointly to Council because the collective constituency society is represented at Council. If Councillors would like more details or questions on the report please contact EngSoc B President Katie Arnold or EngSoc A President Mariko Shimoda.

Councillor Jason Small provided an Oral report. He noted that many Councillors had participated in a Reddit AMA given on the prior Thursday and this had been used as an opportunity to inform students about the upcoming AGM. Councillor Jason Small has been the Engineering Councillor representative on the EngSoc Board of Directors and noted the Board was currently focusing on RigidWare's move into E7 and making a contractual agreement with the necessary parties. In addition, he noted that his work with Task Force has led to development of a few new procedures to compliment the new bylaws.

MATHEMATICS CAUCUS

Councillor Deon Hua presented on behalf of Math caucus. The Councillor noted that his caucus had followed up on gender neutral washrooms, currently they were engaging with Glow and the Equity Office on gender neutral bathrooms. In the meantime as they wait for the Uni they are doing more student group consultations.

MathSoc President Alex Lee gave an update that their Board of Directors is meeting soon. The President of the Math Society expressed concerns about racism in classes. Recently this has been brought up the University administration.

In addition, many students are seeking calculator approvals for exams, but this service is no longer being provided by the Mathematics Society.

Last but not least, the work term reports process has been changed to credit/no-credit per the referendum in Winter term.

SCIENCE CAUCUS

Councillor Benjamin Easton presented to Council the joint caucus report for Science. The Caucus had worked with with Science Society at the Science fair and explained what Feds and Students' Council do and explained the then upcoming Fall Reading Week referendum to first year students the Councillors interacted with. The caucus thanked Feds Marketing

department for providing resources for this showcase event. Science also participated in the Reddit AMA.

Recently Science Caucus has reintroduced the SLEF/IFC transparency resolution with minor amendments, continued to work on controlled substances policy, and have participated in an ongoing development of a commissioner policy. Task Force has been meeting regularly and our membership is excited for the upcoming AGM as an opportunity to pitch the bylaw reforms package.

SPECIAL ORDERS

UNIVERSITY OF WATERLOO CONSULTATION WORKSHOP

The Special Order was moved to the beginning of the meeting and coincided with lunch.

BUSINESS ARISING FROM THE MINUTES

IFC/SLEF

Be it resolved that Council adopts the Resolution on SLEF and IFC Funds Transparency, as presented.

Secretary Seneca Velling and Vice President Savannah Richardson.

Vice President Savannah Richardson expressed support for the motion and noted she had forwarded the motion to the EOI/SLEF Funds' Financial Officer for consultation who had no concerns with the policy as laid out.

Vice President Savannah Richardson inquired if it as more appropriate to send this policy and associated procedure amendments to Policies and Procedures Committee for approval before implementation. Secretary Seneca Velling calls the question

Motion to Call the Question

Secretary Seneca Velling and Councillor Jason Small.

Motion carries

The call to question having passed, the main motion proceeds to the floor.

Motion carries

COMMERCIAL OPERATIONS LOSSES

Councillor Deon Hua presented on Commercial Operations. He spoke to this being a larger high level presentation on losses of which the Bomber is just a portion.

Council, and therefore students, have no visibility into how the budgets and finances work. The Not-for-Profit policy required by Council might be what has led to such issues, as the losses seen thus far commenced concurrently with passage of the policy. Prior to

2015 (before the new not-for-profit policy was instituted) no such losses were experienced. There are some services generating a surplus and many more services experiencing a loss. Councillor Deon Hua inquired what was covered in "SLC" under the audit.

continued the presentation noting that if Council were to look at all commercial operations over all the losses are masked. Instead these "services" are overall not breaking even. and Councillor Deon Hua believes that the issues are being exacerbated because the rate of loss has been increasing (that is not only have losses grown, but the rate of such losses is increasing). The Councillors expressed interest in Feds Used Books operation being the service with the greatest net surplus but even there the market is declining and the losses are getting worse. noted that he trusted Board to handle this situation and believed they were adequately developing strategic plans to address these growing losses inherited and market decline in what are currently successful services.

Councillor Deon Hua noted that students wanted to know where this money was coming from and what is out long term plan to stem the losses. Students should know what the plan is to address this concern about where their money is going.

Secretary Seneca Velling spoke to what constitutes SLC as being those revenue and cost centres in the Student Life Centre, for example Turnkey Desk and leases spaces.

Vice President Kurt MacMillan noted that he will be presenting a 3-year Business Outlook as ordered by the Board of Directors which will demonstrate how businesses are expected to perform in the coming years, where the Federation is headed, and opportunities to capitalize on in the commercial operations portion of the Federation. The Vice President, Operations and Finance reminded Council that the Federation, per policy, operates these businesses as services to students, hence some loss is expected.

Secretary Seneca Velling emphasized the [Board's FY2018 Annual Plan](#) in which the Board expressed intent to establish a long term vision for our owned and operated businesses aimed at financial sustainability. The Board will also be developing clear and consistent reporting of budgetary and financial matters intended to improve the accountability link between Feds owned and operated businesses and the shareholders. Part of this will include publishing financial summaries and budgeted bottom lines for commercial operations to enable the membership to know how businesses are performing and to learn what long term strategies exist. The Board is also exploring what other student unions disclose in terms of commercial operations.

SERVICES COST-SHARING INFORMATION

Be it resolved that Council adopts the Resolution for Information on Services Under Consideration for Transfer to the University, as presented.

Councillor Bilal Akhtar and Councillor Rana Saleh.

Councillor Deon Hua noted that the resolution seeks to learn more about student-run services so Council can better support existing services. He recognizes that many Feds services according to Federation policy are to be transferred to the University, yet many services have cost-sharing arrangements with the University including through in-kind donation.

Vice President Savannah Richardson provided context and stated she agreed with the

sentiment, but Feds steps up and fills this niche until the University does. Offloading services is always an on-going discussion with the University. The Vice President, Student Life noted that budgets already include these funds and in-kind donations, so this information can be compiled but does already exist publicly. Speaker Elizabeth O'Sullivan also noted that services cannot be offloaded unless they provide comparable or better service provision. Vice President Savannah Richardson continued that offloading is mutually exclusive with maintaining oversight from the Federation or Council, while Feds can help maintain student input and insight, but it cannot guarantee such requirements. Additionally, the Vice President, Student Life stated that traditionally service reviews are done in the Winter term per procedure, not Fall term.

Councillor Joshua Mbandi asked whether this resolution was about long-term transfer and planning or more partial and short term. Councillors wished for Councillor Deon Hua and Councillor Yu Chen Hou to explain the purpose and spirit of the motion. Councillor Deon Hua answered that pursuant to policy services do get offloaded if they can, but Councillors lack insight into services and this would give greater insight and at what stage they are at currently. The movers noted the intent was long term considerations, but noted practically it was difficult to govern with only partial information.

Secretary Seneca Velling and Vice President Savannah Richardson spoke to student insight and oversight of services and that services only get transferred if the University can provide equal to or greater services levels and retain student oversight.

Councillor Joshua Mbandi asked if Campus Life Advisory Committee (CLAC) was looking into this now or planning on making such recommendations for offloading a service to the University. Vice President Savannah Richardson stated that currently CLAC had no plans for offloading services and did not see that as necessary at all. Secretary Seneca Velling touched on CLAC doing consultation with services coordinators regarding metrics and data for services, which currently is lacking all together. Councillor Joshua Mbandi cautioned that considering offloading at all before having metrics is not appropriate and even if the ultimate goal is offloading we should make this decision when data is presented. Councillor Joshua Mbandi asked, assuming these services get transferred to the University, would the Federation ensure they maintained student oversight and be operated by students. Vice President Savannah Richardson noted that yes this is the case and no transfer or offloading would happen without such discussions. Councillor Joshua Mbandi expressed that services benefit greatly from having student input and operational/governance oversight.

Secretary Seneca Velling, Vice President Savannah Richardson, and Councillor Alex Eyre emphasized again that no services were being offloaded. Councillor Alex Eyre noted we are still in a data collection and assessment phase currently and working with coordinators to deliver metrics and better service provision.

Councillor Joshua Mbandi asked how Feds impact on the University might impact their willingness to take on and allow student oversight of services if transferred. Vice President Savannah Richardson spoke to cost sharing arrangements that exist and how such measures ensure the University is supporting services, but that students are operating and governing services still.

Councillor Joshua Mbandimoved to strike an item:

Be it resolved that the assembly strikes resolution two clause one: "expected timelines on transferring the service to the University or for implementation of cost-sharing/joint-funding arrangements".

Councillor Joshua Mbandi and Vice President Savannah Richardson. Councillor Joshua Mbandinoted that asking for expected timelines on transfer to the University is not reasonable because performance metrics have not yet been developed by CLAC.

Motion is considered friendly and adopted

Vice President Savannah Richardson asks to table the motion for greater offline consultation and see what can be adequately prepared.

Be it resolved that Council table the item pending additional discussion to the next regular meeting.

Vice President Savannah Richardson and President Richard Wu.

Motion carries

Item was tabled until the next regular meeting

REQUEST FOR ADDITIONAL APPROPRIATIONS FOR CO-OP CONNECTION

Be it resolved that Council adopts the Resolution to Request the Services Manager to Investigate Increased CEE Funding for Coop Connection, as presented.

Councillor Yu Chen Hou and Councillor Deon Hua.

Councillor Yu Chen Hou spoke to the motion and noted that due to budget restrictions, he felt it prudent for the Student Life department to seek greater in-kind donations from Co-operative & Experiential Education (CEE) for Co-op Connection.

Vice President Savannah Richardson requested that Councillors in the future not task staff directly, even if permitted procedurally for the body, and rather task the relevant Executive who shall delegate such duties as appropriate.

Vice President Savannah Richardson was pleased to inform the assembly that she spoke with CEE and negotiated an additional \$3000.00 in in-kind funding to a total \$9000.00 for Co-op Connection.

Secretary Seneca Velling suggested a thank you letter be issued to CEE:

Be it resolved that Council tasks the Secretary and Vice President, Student Life to issue a thank you letter to the Co-operative & Experiential Education Department.

Secretary Seneca Velling and Councillor Jason Small.

Motion carries unanimously.

Motion was Withdrawn from Consideration by Council

GENERAL ORDERS

FEDERATION PUBLIC INFORMATION DISCLOSURE

Be it resolved that Council directs the Officers of Council to retrieve the following information and consolidate them onto a public and easily accessible location on the Federation of Students website by no later than the end of December 2018:

- Referenda questions, results and voter turnout rates since 2014,
- Election voter turnout rates since 2014
- General Meeting agendas, along with full motions and their, results, and voter turnout rates since 2014,
- Names and short summary of each of Council's policies, and
- Letters or statements written by or on behalf of Council and addressed to the student body since 2014;

Be it further resolved that Council decides to remain actively seized on this matter and shall amend the aforementioned consolidation of data when new data is present.

Councillor Linyi Cheng and Councillor Jason Small.

Councillor Linyi Cheng noted that this motion is aimed to increase clarity on publicly accessible information and aligns strategically with the governance objectives of the corporation set by the *Freedom of Information & Secrecy in Corporate Governance* policy.

Secretary Seneca Velling noted that this is doable but a very short timeline. The Secretary noted that it would numerous research and data requests to the Research & Policy Officer (RPO) and likely considerable consultation with both the RPO and the Stakeholder Relations Manager (SRM).

President Richard Wu asked to replace 2014 with last four years:

Be it resolved that Council strikes reference to "2014" and replaces such reference with "within the last four years".

President Richard Wu and Vice President Matthew Gerrits.

Motion is considered friendly and adopted

EngSoc B President Katie Arnold recommended that volunteer teams could run and support the organization's website. President Richard Wu noted that full time staff was essential to the website and back end technical work.

Vice President Kurt MacMillan noted that if a student wanted to get further back information it will be available to students, but it is best not suited on the website considering the website is not intended for archival purposes.

Secretary Seneca Velling suggested instead it might be prudent to add a Freedom of Information (FoI) form to the website and notice of the ability for a member to use FoIs on the Library Page of the Website.

Be it resolved that Council tasks the Executive Committee to add a Freedom of Information form to the Federation's website;

Be it further resolved that Council tasks the Executive Committee to add a notice of Freedom of Information request to the Library page of the Federation's website.

Secretary Seneca Velling and EngSoc B President Katie Arnold.

Motion carries

Vice President Kurt MacMillan asks if the FOI notice suffices rather than having last four years portion. Councillor Jason Smallstated that compiling data in a consistent location was particularly useful. President Richard Wu stressed that the website is not built for archival purposes. Councillor Linyi Cheng spoke to archival not truly being a problem when this is majority text and PDF files and only represents minor amounts of data.

EngSoc B President Katie Arnold inquired if it were possible to have a separate archival website.

Motion to Call the Question *Speaker Elizabeth O'Sullivan calls the question as a privileged motion*

Motion carries

Secretary Seneca Velling moved to table the item.

Be it resolved that Council table the item to the next regular meeting.

Secretary Seneca Velling and President Richard Wu.

Motion is ruled *Out of Order*

Motion carries with Secretary Seneca Velling in abstention.

OUSA MEMBERSHIP REVIEW PANEL

Be it resolved that Council appoints EngSoc B President Katie Arnold to the vacant seat on the OUSA Membership Review Panel.

Vice President Matthew Gerrits and Secretary Seneca Velling.

Motion carries unanimously.

CO-OP STUDENTS' COUNCIL MEMBERSHIP

Be it resolved that Council appoints _____ to the Councillor seat of the Co-op Student's Council.

Vice President Matthew Gerrits and Speaker Elizabeth O'Sullivan.

Vice President Matthew Gerrits noted that former Mathematics Society President Jason P'ng filled this seat, and due to him no longer serving as president the seat is vacant again.

Councillor Jason Small nominated Councillor Vincent Baik for the seat due to under-representation of non-STEM faculties on the committee.

With no other candidates nor opposition, Councillor Vincent Baik is acclaimed to the seat.

Be it resolved that Council appoints Councillor Vincent Baik to the Councillor seat of the Co-op Student's Council.

Motion carries with Councillor Vincent Baik in abstention.

DISSOLUTION OF WARRIOR TRIBE

Be it resolved that Students' Council ratifies Campus Life Advisory Committee's recommendation to dissolve Warrior Tribe

Vice President Savannah Richardson and Secretary Seneca Velling.

See attached proposal for specific details.

Vice President Savannah Richardson recommended this to CLAC and CLAC supported the motion and recommends its adoption to Council. Warrior Tribe has been having down hill engagement and coordinator/volunteer participation. Strategic planning to fix this trend last year has not worked well. In addition, there is little need left for the service as most elements have been replaced entirely and better by the University of the Athletics & Recreation Department. The service continues to struggle with relevancy and awareness.

Seneca Velling spoke to the transfer of some of these funds to the Education portfolio if the dissolution moves forward to be very strategically useful. In addition the Secretary felt that the service failing to fill a useful niche on campus and its funds, assets, and resources could be better used to support need based services.

Councillor Joshua Mbandi noted that he attended Waterloo after attending Warrior Tribe events for an away hockey game at Guelph. He noted that there is a benefit in terms of student engagement and school spirit. While Councillor Joshua Mbandi noted he will vote in favour, he believes more needs to be done to increase and support student engagement without having to spend the amount of money spent on Warrior Tribe.

Vice President Savannah Richardson reiterated that organized athletics and warrior zones as well as many of the other purposes have been taken by the University. The Vice President, Student Life agreed that student engagement is important, but there are better methods to explore including Federation Orientation Committee about how to get excited about engagement on campus.

Councillor Alex Eyre noted that CLAC was keenly aware that this decision was not made lightly. Warrior Tribe has a very dedicated set of coordinators and while it was running it did do real good, but there's not enough volunteers to even sustain Warrior Tribe and last year. The Committee looked into other options about bringing it back in the future, and this has been tried in prior time as both a club and a service and has struggled then too. There's a niche to fill, but a service is not necessarily the best way to do it.

Secretary Seneca Velling spoke to the decision and Warrior Tribe's usefulness while it existed. The Secretary emphasized that this decision was made after much consideration and that the re-allocation of assets offered potential to continue to support the Federation's other services).

Vice President Savannah Richardson noted that the former purposes are being picked up by other services and departments. In addition, the room for the Warrior Tribe will be inherited by the RAISE service.

Motion carries with EngSoc A President Mariko Shimoda in abstention.

ELECTRONIC APPROVAL PROCESS

Be it resolved that Council calls on the Board of Directors to submit to Council a report detailing that calculations the lead to Council seat allocations for the 2019-2020 year within one week of those allocations being made; and

Be it further resolved that Officers of Council ensure that the number of seats that will be available for each faculty for the 2019-2020 year is posted on the [Council election page](#) and on the nominations site ([within vote.feds.ca](#)) before the start of the nomination period or as soon as such information becomes available.

Councillor Jason Small and EngSoc B President Katie Arnold.

Councillor Jason Small noted that the reasoning in the error of calculation to student population cost Engineering a voting seat for the majority of this year on the Council. The motion requires a report to be sent to Council with the numbers and all supporting calculations and gets posted on the website so students can see this.

President Richard Wu spoke to dependence on the AGM changes.

Motion carries unanimously

NEW POLICIES

Controlled Substances Policy

Be it resolved that Council gives leave to introduce for first reading of a Controlled Substances Policy; and

Be it further resolved that Council refers the policy and records of first reading to the Policies Procedures Committee.

Secretary Seneca Velling and Vice President Kurt MacMillan.

Secretary Seneca Velling introduced the policy and noted the policy would proceed through the new framework and staff consultation.

Motion carries unanimously

Society Presidents & Designates on Council Policy

Be it resolved that Council gives leave to introduce for first reading of a Society Presidents Designates on Council Policy;

Be it further resolved that Council refers the policy and records of first reading to the Policies Procedures Committee.

Secretary Seneca Velling and Councillor Jason Small.

Secretary Seneca Velling introduced the motion as being aimed to address and clarify the society designates role on Council.

Vice President Savannah Richardson noted she had been working on something similar and asked to participate in discussions at Policies and Procedures Committee (PPC). Secretary Seneca Velling noted that was an excellent idea and asked for Committee of Presidents's advice on Section IV particularly.

Councillor Alex Eyre highlighted reservations with the holding of elected seats for society presidents would be solely at the discretion of the Board. Secretary Seneca Velling clarified the process would be bicameral with Council as well.

EngSoc B President Katie Arnold asked for this to come to Committee of Presidents. President Richard Wu said that Policies and Procedures Committee would consult on the relevant portions.

Councillor Alex Eyre suggested inclusion of *pro tempore* seats during vacancies to be filled by the relevant recognized constituency society until such time as a proper by-election. Secretary Seneca Velling agreed this was a good idea and noted it would be brought up at PPC.

Motion carries unanimously

Town Hall Policy & Associated Procedural Amendments

Be it resolved that Council gives leave to introduce for first reading the attached Town Hall Policy and Town Hall Council Procedure; and

Be it further resolved that Council refers the policy and procedure to the Policy Procedures Committee (PPC) to make revisions; and

Be it further resolved that PPC shall submit the revised policy and procedure to Council no later than its November 18th meeting; and

Be it further resolved that the Speaker shall forward the policy to the Chair of the Board and invite the Board of Directors to provide their opinion on the policy no later than the November 18th Council meeting.

Councillor Jason Small and Secretary Seneca Velling.

Councillor Jason Small stated the item would flesh out Town Halls and Council of Delegate session.

Science Society Designate Austin Richard asked for a general overview. Councillor Jason Small clarified that these town halls will be advertised and held before each Council of Delegate meetings. Attendance would be mandatory for Directors, Executives, and Officers of Council and recommend attendance by Councillors. The procedure specifies the running of Town Halls.

Councillor Joshua Mbandi asked why Councillors would not be required to attend the Town Hall, as he believed they were incredibly important. Councillor Jason Small noted that this was due to space constraints, but wanted representation per constituency.

EngSoc B President Katie Arnold was hesitant to include all councillors, because that requires Society presidents to attend.

Councillor Joshua Mbandi explained that if the corporation were to increase the powers of elected Councillors, it too should increase responsibilities. President Richard Wu agrees completely with Councillor Joshua Mbandi and says all Councillors should be mandated to attend at those meetings and hear their constituents.

Secretary Seneca Velling spoke to truancy requirements and supporting mandatory Town Halls and mandatory Council of Delegate meetings.

Councillor Alex Eyre asked about attendance and scheduling and if there's costs to Councillors on Co-ops. Councillor Jason Small clarified that the scheduling requirements, and Secretary Seneca Velling noted that existing procedures protected Councillors on co-op from being penalized for absenteeism in the same fashions.

Councillor Joshua Mbandi expressed that Town Hall be treated by same standard as Council meetings for truancy requirements.

Be it resolved that in consideration and development of policy and procedural requirements for Town Hall, PPC shall treat all Town Halls as Council meetings for the purposes of attendance.

Councillor Joshua Mbandi and Secretary Seneca Velling.

Motion is considered friendly and adopted

Secretary Seneca Velling spoke to the responsibilities of Councillors as delegates, and noted hearing out constituents was a fundamental principle.

Be it resolved that that Society Presidents attendance at Town Hall events shall not constitute truancy or absenteeism for the purposes of the policy and attendance records if they have taken steps for consultation.

Councillor Joshua Mbandi and EngSoc B President Katie Arnold.

Councillor Benjamin Easton spoke to Councillors being Councillors as a first priority. EngSoc B President Katie Arnold disagreed and noted societies had their own such Town Halls and General Meetings. Councillor Joshua Mbandi offered that Council not count truancy requirements for Society Presidents.

Secretary Seneca Velling spoke to the amendment and expressed support.

Speaker Elizabeth O'Sullivan called the question:

Motion to Call the Question

Speaker Elizabeth O'Sullivan and President Richard Wu.

Motion carries

Motion carries with Secretary Seneca Velling in favour and Councillor Jason Small and MathSoc President Alex Lee in abstention.

Point of Information: President Richard Wu clarified that missing Town Halls now counted as their own meetings separate from the Council of Delegates for the purposes of absenteeism. Councillors expressed support for this requirement.

Motion carries unanimously

NEW BUSINESS

MEETINGS OF POLICIES AND PROCEDURES COMMITTEE (PPC)

Councillor Jason Small moves to require Policies and Procedures Committee (PPC) meets twice prior to the next Council meeting.

Be it resolved that that Council mandates PPC to meet twice prior to the November regular meeting of Council.

Councillor Joshua Mbandi and EngSoc B President Katie Arnold. President Richard Wu notes that this is already happening. Councillor Jason Small states he does not care and wishes the item moved as he believes PPC has not met sufficiently.

EngSoc B President Katie Arnold asks if these meetings are open can the agendas be sent out. Science Society Designate Austin Richard noted that he was appointed as Vice Chair this morning, and he can certainly send such notice to EngSoc B President Katie Arnold or all of Council if they wish.

Motion carries

MATHEMATICS CAUCUS VACANCY

At-large member, and candidate for Mathematics Caucus Council seats, John Hunte noted that he was frustrated with the process of running for Council seats. He emphasized the bylaw changes made his life particularly difficult as he had waited more than a month without opposition for acclamation vote and now has to run in a by-election because of organizational failure by the Federation.

Speaker Elizabeth O'Sullivan and President Richard Wu apologized for organizational failure and noted the confusion due to bylaw 11.1(6) passed in Winter term which required "yes"/"no" acclamation.

ADJOURNMENT

Be it resolved that Council adjourn until the next meeting.

Speaker Elizabeth O'Sullivan and Secretary Seneca Velling.

With no new business the meeting was called to adjourn at 16:07.

Motion carries unanimously.

Secretary's Note: the next scheduled meeting of Council shall occur on 18 November 2018 at 12:30 PM in the SLC Multipurpose Room (1120/1121).

Resolution on the Improvement of Transparency for Feds' Endowment Funds

WHEREAS the Council's procedures are expected to comply with and enforce Federation of Students' Policy,

WHEREAS the Enterprise, Opportunity, and Innovation Fund and the Special Projects Fund are administered by the Council,

WHEREAS the endowment and special funds administered by Council currently fail to publicly disclose applicants awarded funding and the amount awarded,

WHEREAS such funds are provided by Council on behalf of students to benefit the student community, improve student life, and support the enterprising and innovative nature of undergraduates,

WHEREAS other funds at Waterloo, including the Mathematics Endowment Fund, publicly disclose the key projects funded, applicants, and amounts granted,

Therefore, **be it resolved that**, the Students' Council adopts the following amendments to Procedure 15, *Special Projects Fund* (SPF), and Procedure 16, *Enterprise, Opportunity, and Innovation Fund* (EOI);

BIFRT Students' Council shall requires consistent reporting guidelines across all Federation administered funds, including the Student Life Endowment Fund (SLEF), to be made public on the Feds' website;

BIFRT there shall exist one publicly accessible list of projects funded under any endowment funds administered by the Federation that shall indicate the:

- applicant, their organization, or their affiliation,
- project name and purpose,
- amount granted,
- term in which funding was approved,
- projected budget breakdown
- written decision of the relevant governing body for the fund, and
- which Feds' fund or funds the supported the project;

BIFRT past projects approved for which records exist shall be included in the public lists of projects funded for the SLEF, SPF, and EOI;

BIFRT the Vice President Student Life, on behalf of the IFC and SLEF, has until the end of the governing year (April 30th, 2019) to implement this resolution in full; if extension of this deadline is required, the Vice President Student Life may petition the Council for such.

Amendments to Procedure 15, *Special Projects Fund*:

B. ELIGIBILITY FOR FUNDING

2. Any applicant must consent to the public release of their organization or affiliation, and, if approved for funding the following: their application package, the amount of funding allocated, and any associated documentation arising from the decision of the Internal Funding Committee in the distribution of funds to the applicant.

C. ADMINISTRATION OF THE SPECIAL PROJECTS FUND

3. The committee is empowered to grant funding to eligible applicants within the following requirements:
 - d. The projects, their applicant, and any awarded funding or conditions shall be made public on the list of projects funded.

E. PUBLIC DISCLOSURE AND ACCOUNTABILITY

1. The Federation of Students shall maintain a list of all projects funded to be made publically available to the membership and be listed on the Federation of Students' website. This list shall include the:
 - a. applicant, their organization, or their affiliation;
 - b. project's name and purpose;
 - c. term in which funding was approved;
 - d. amount granted; and,
 - e. Projected budget breakdown, and the written decision of the Internal Funding Committee.
2. The Internal Funding Committee shall not authorize the transfer of funds for any applicant who refuses to comply with the above public disclosure requirements.

Amendments to Procedure 16, *Enterprise, Opportunity, and Innovation Fund*:

B. ELIGIBILITY FOR FUNDING

4. Any applicant must consent to the public release of their project or initiative and, if approved for funding the following: their application package, the amount of funding allocated, and any associated documentation arising from the decision of the Internal Funding Committee in the distribution of funds to the applicant.

C. ADMINISTRATION OF THE FUND

10. The committee shall make public on a list of projects funded, the project or initiative funded and any awarded funding or conditions.

D. PUBLIC DISCLOSURE AND ACCOUNTABILITY

3. The Federation of Students shall maintain a list of all projects or initiatives funded to be made publically available to the membership and be listed on the Federation of Students' website. This list shall include the:
 - a. applicant, their organization, or their affiliation;
 - b. project's name and purpose;
 - c. term in which funding was approved;
 - d. amount granted; and,
 - e. projected budget breakdown, and the written decision of the Internal Funding Committee.
4. The Internal Funding Committee shall not authorize the transfer of funds for any applicant who refuses to comply with the above public disclosure requirements.

Warrior Tribe, Federation of Students Student-Run Service: Options Moving Forward

Prepared for Campus Life Advisory Committee

Prepared by the Director of Campus Life, Dave McDougall, and the Vice President Student Life, Savannah Richardson

Warrior Tribe (WT) History

WT was started by two students who wanted to increase school spirit by encouraging students to attend varsity sport games and actively support UWaterloo's teams. The two students were strong leaders, and were able to build a strong club with many students participating. They worked loosely with Athletics and Recreation (AR), however since WT regularly went to the Bombshelter Pub before or after events, AR could not be officially associated with the group. The Federation of Students (Feds) and AR met to discuss the future of the group. Both Feds and AR found value in a group who focused on increasing school spirit and community, and it was decided that the best route for WT to accomplish this goal was to become an official Feds' club. They officially became a club in fall 2014 and remained a club until winter 2016. Their club purpose was as follows:

The purpose of this club is to gather University of Waterloo students, staff, faculty and alumni in support of the University of Waterloo's varsity athletics. We want to act as a forum to facilitate student interaction, involvement, and awareness across faculties by building school spirit and growing campus-wide unity. We are not an agent or representative of the Federation of Students or University of Waterloo Athletics Department, and our views and actions in no way represent the Federation of Students or the University of Waterloo Athletics Department.

A challenge within the club system lies within the turn-over of student leaders, often leading to changes in success of the club. In order to continue the success of WT, the new leaders who stepped into the role of club president worked with Feds in order to build WT in a student-run service instead of a club. The goals of this shift were to aid in the recruitment of leaders for longevity, to receive a larger budget to expand their initiatives, and for more structured support in areas such as implementation of ideas or building relationships with campus partners. Their service purpose is as follows:

The Warrior Tribe is a Federation of Students service that is committed to enhancing student life and building positive school spirit and pride. The Warrior Tribe does so by identifying the entire student body as WARRIORS. We are united in Black and Gold! We aim to make sure that all students, no matter of age, faculty, or program know that they have a tribe of 30,000+ Warriors behind them.

Two students were recruited to act as the coordinators for this service, in order to continue advancing WT initiatives and reach. As a service, they were set-up for success including but not limited to a budget, marketing support, an office, and partnerships with other departments (e.g. Orientation).

Warrior Tribe Challenges

Even with the fantastic leadership WT had, the service never gained the momentum we were hoping for. While the events planned stemmed from very creative and engaging ideas, the coordinators faced challenges in recruiting volunteers to help facilitate and in student attendance.

Some of the initiative WT coordinators aimed to implement are outlined as follows:

- To increase participation in WT events, the coordinators purchased WT t-shirts that were given to anyone who attended three (3) WT events or were available for purchase at the Feds' Main Office for \$10.
- To increase attendance and presence at varsity sport games, the coordinators organized Warrior Tribe Zones (WTZ). WTZ were organized with AR in order to reserve a section of the stands for WT.
- To increase presence on campus, WT organized social media contests, hot chocolate/lemonade giveaways, sold Krispy Crème donuts, Time Capsule Tuesday (students could write what it meant to be a Warrior), and more. These acted as mechanisms to increase awareness of the service.
- To increase their presence both to students and to the greater community, they marched in the KW and Cambridge Santa Claus parade alongside varsity athletes.

Even with some of the initiatives outlined above, WT continued struggling to recruit volunteers and to attract students to attend their events. WT is not the first group on campus with the goal to improve school spirit and build community. Approximately 15 years ago there was the Muskoka club, approximately 10 years ago there was The CREW, and presently we have Warrior Tribe. Each time, there were strong leaders who tried different approaches to launch and build momentum for the service. However, each attempt was met with frustration when the student leaders were not able to establish the traction needed for success. There have been many attempts by the Services Manager and Feds Executives to expand partnerships and drive initiatives to build and strengthen school spirit and community at UWaterloo. Unfortunately, WT has not been able to meet the goal of increasing community and school spirit on campus due to their difficulty in volunteer recruitment, low attendance at events, and limited support from other areas on campus. This result is not due to the ability or effort of the coordinators, lack of resources, or the passion Feds and the student volunteers have for the service. There seems to be a disconnect between the goal of the service and how we can accomplish said goal.

Warrior Tribe's Future

CLAC recommends Students' Council dissolve WT

Looking at the history of WT, and the challenges the service has faced, dissolving the service is also an option. Many passionate student leaders have worked very hard to ensure the success of the service, however the by-in for this service has not been seen on UWaterloo's campus. As seen by the multiple attempts from other groups aiming to accomplish the same goal, we do not completely understand the need on campus and this cannot meet the need.

If this option is selected, the WT budget will need to be re-allotted. The Board approved budget allotment is found in [Appendix 1](#).

Appendix 1: Warrior Tribe Budget Re-allocation Approved by Board

Up-to-date Budget

Revenues	Budget 18/19	Actuals 18/19
Sales	150	
Total	\$ 150.00	

Expenses	Budget 18/19	Budget 18/19
General Office/Supplies	\$ 150.00	\$ -
Volunteer Appreciation	\$ 1,070.00	\$ 419.02
Photocopying	\$ 50.00	\$ -
Ent/Promo/Meetings	\$ 200.00	\$ -
Volunteer Training	\$ 150.00	\$ -
Special Projects	\$ 500.00	\$ 431.02
Events	\$ 2,000.00	\$ -
Orientation	\$ 600.00	\$ -
Total	\$ 4,720.00	\$ 850.04

	-\$ 4,570.00	\$ 3,719.96
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Warrior Tribe Marketing Budget has \$1800 remaining, and will be reallocated as well.

Proposed Re-allotment of Budget

1. Move \$1550 into the Services Manager Budget
 - a. Parades: \$450
Warrior Tribe organizes and marches in a few parades throughout the year, most notably, the Santa Claus Parade. In order to continue this tradition, the Services Manager is working with Off-Campus Community to organize this event. The parade budget includes a truck rental, bus, sound system, decorations, etc.
 - b. Service Office Moves: \$800
In order to best serve students, we are doing some office moves. There are costs associated with moving, set-up, and some new office supplies (e.g. blinds for peer-to-peer support).
 - c. Special Projects: \$300
The Services Manager organizes the Campus Life Fair, which takes place every term. This year, the Special Projects budget was reduced significantly, which can be prohibitive in

how events such as this are run. This is not the only thing that falls under Special Projects, but it is one example.

2. Move \$1100 into the Co-op Connection Events Budget
Councillors have expressed concerns that the Co-op Connection Event budget was reduced this year. Moving this money into their budget will provide City Ambassadors with more funding for their events.
3. Move \$1000 into the MATES Events Budget
MATES is looking to expand their service offerings in the upcoming year. Providing them with increased funding gives them the opportunity to host more events, and continue with their recruitment efforts.
4. Move \$200 into the Director of Campus Life Special Projects Budget
No money was budgeted this year for this role's special projects, however in the past this role spent up to \$300 on special projects.
5. Move \$400 into the Vice President Education Budget
 - a. Stakeholder Relations Manager Special Project Budget: \$200
With both the provincial and municipal elections occurring this year, there have been additional events occurring out of the ordinary which have used a sizeable chunk of this budget. In order to continue operating at this high caliber, we would like to move \$200 into this budget.
 - b. Entertainment, Promo, Meetings: \$200
6. Move \$69.96 into the Vice President Student Life Special Projects Budget
To continue advancing the goals outlined in my action plan, having some more budget will allow a little more flexibility in how I approach the goals.
7. Move \$1200 to Wellness Days Marketing
As a new initiative, there are many marketing items that need to be invested in. Having more funding available will allow for investment in more items (such as a zap banner, A-frame inserts, etc.) this fiscal year.

Commercial Operations Profit/Loss Analysis

Bilal Akhtar, Math Councilor
Deon Hua, Math Councilor

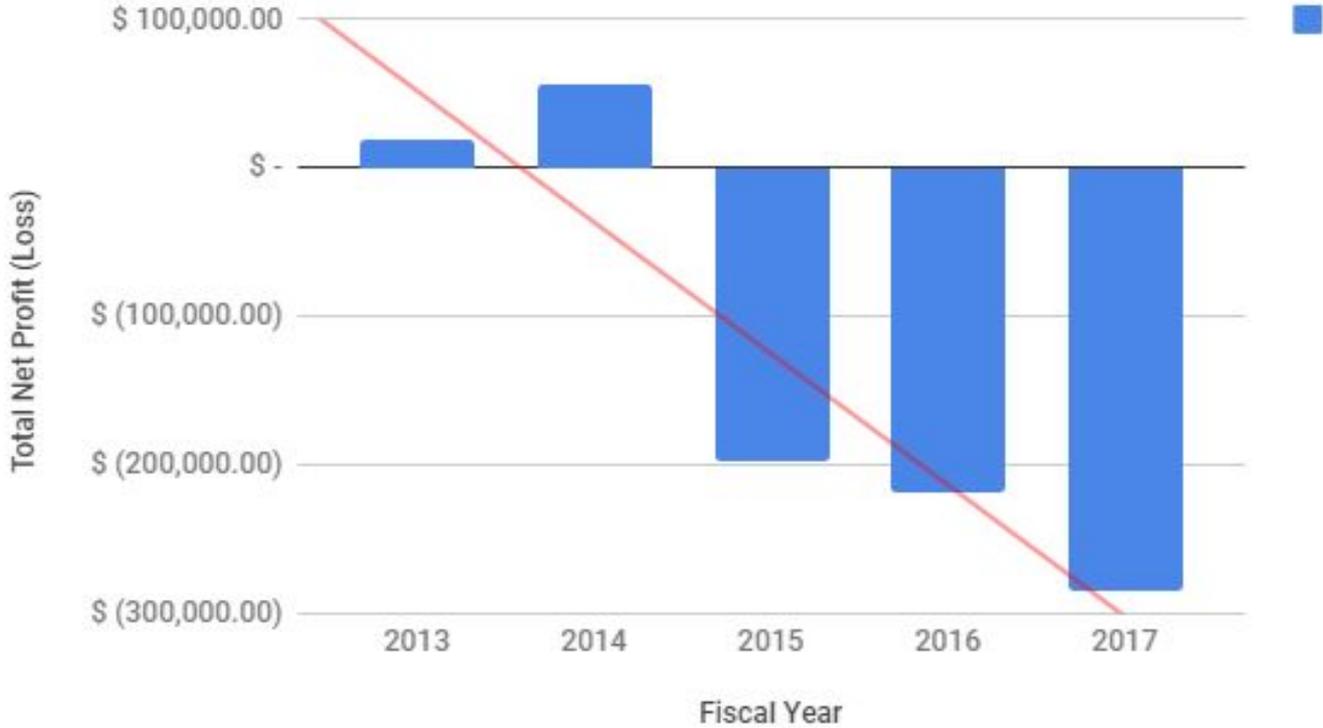
16 September 2018

Commercial Operations

- Board-restricted Budget
 - Council, and therefore students, have no oversight or visibility
- Policy 43, *Commercial Services*:
 - “offer products... based on a ... not for profit, breakeven philosophy”
- ~ \$620K in losses over the last 5 years

Commercial Operations

Feds Commercial Operations - Net Profit/Loss (Nominal)



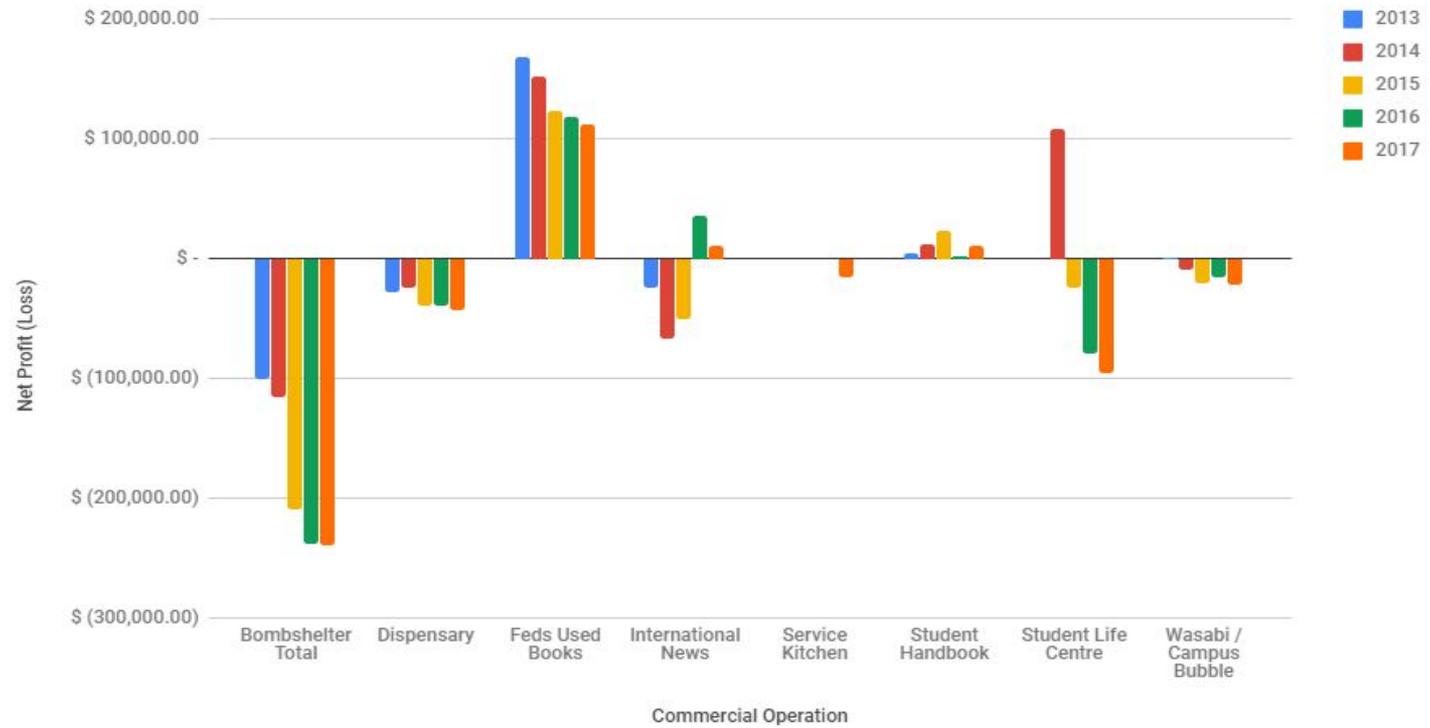
Commercial Operations

- 8 in FY 2017*
- 3 profitable
 - Feds Used Books, International News, Student Handbook
- 5 running losses
 - Bombshelter, Dispensary, Service Kitchen, SLC, Wasabi/Campus Bubble

* Counting Bombshelter Bar, Bomber Kitchen, and Bombshelter Pub as 1 service

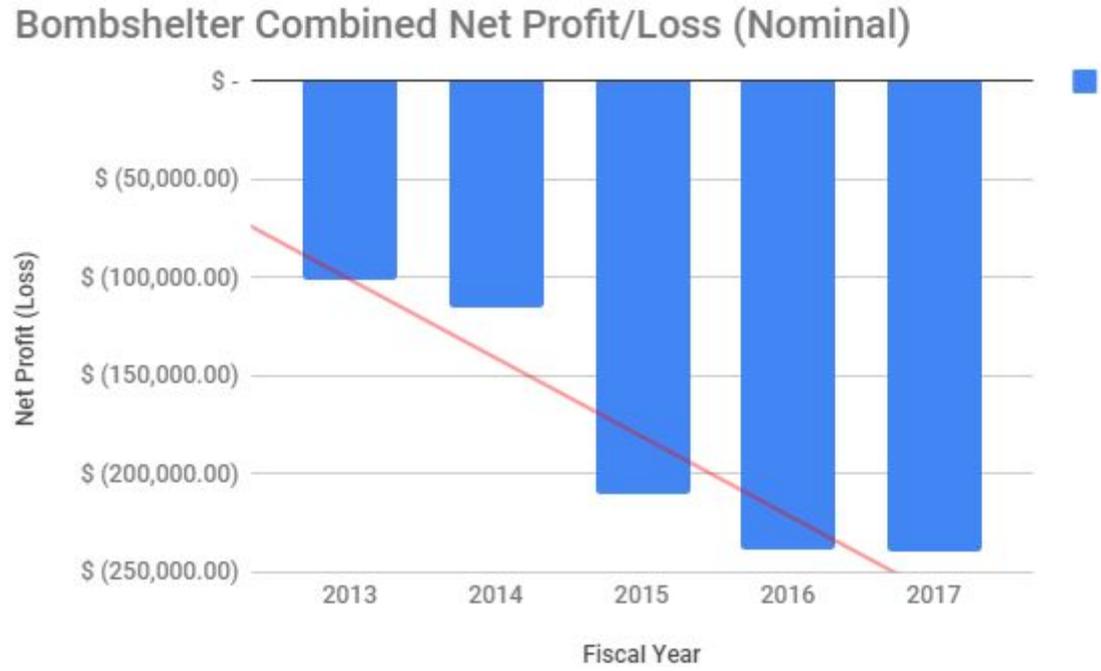
Commercial Operations

Commercial Services Net Profit/Loss (FY2013-FY2017)



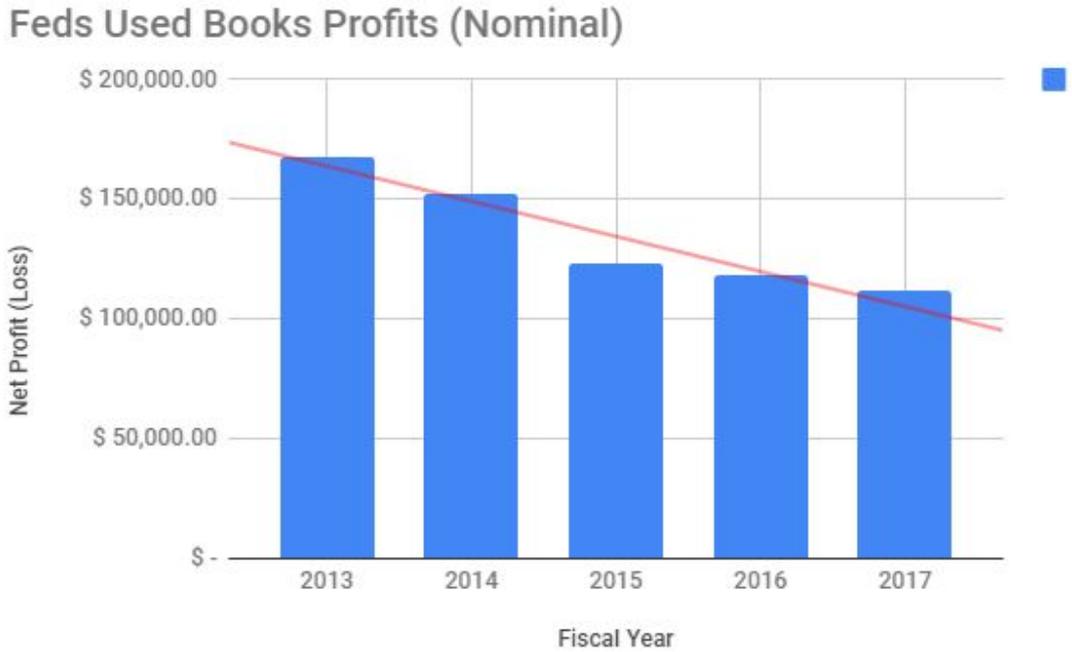
Deep Dive: Bomber

- Over \$900K in combined losses over 5 years



Feds Used Books Profits?...

- Most profitable service... but falling



Questions

- Where is the money to pay for these losses coming from?
- What is the plan to stem these losses?
- What is the SLC Net Profit/Loss?

More Information

- [Spreadsheet](#) with per-service revenues, expenses, profit/loss